

LABOR SUPERVISOR II

NATURE OF WORK

This is supervisory work in the larger or more complex general construction and maintenance operations.

Work involves responsibility for supervising various work projects of large scope and complexity. Supervision is exercised, through subordinate supervisors, over a number of crews consisting of skilled and unskilled workers and equipment operators. Duties include responsibility for organizing work schedules and for assuring the accuracy of functions performed by subordinates. Work is usually performed with considerable independence with periodic review by a technical or an administrative superior for results obtained, changes in work methods and for adherence to departmental policies.

EXAMPLES OF WORK PERFORMED

Supervises the work of equipment operators and other subordinate employees in the excavating, leveling, building and shaping of roads according to designated grades; supervises a group of workers in the construction and repair of streets; supervises crews engaged in sweeping streets and removing trash from manholes, catch basins, and culverts.

Supervises the maintenance of traffic engineering equipment; supervises the installation of traffic signs, painting of streets, traffic counting, and meter repair.

Helps to plan, organize, schedule, design, and review the work of subordinate operational personnel in functions of particular units; may act for supervisor in his/her absence.

Investigates complaints or accidents involving employees; writes reports; completes employee performance evaluations.

Supervises the weed control program; ensures that weeds are cut according to City ordinances, and that proper notices are mailed to property owners.

Supervises the work of skilled and semi-skilled subordinates in removing, grading, forming and placing concrete and its admixtures.

Performs related work as required.

DESIRABLE KNOWLEDGES, ABILITIES, AND SKILLS

Considerable knowledge of materials, methods, and techniques commonly used in construction and maintenance activities and particularly of those applying to the field of specialization.

Considerable knowledge of the operation and maintenance of street painting equipment, traffic counters and meter repair.

Considerable knowledge of the occupational hazards involved in the various types usually performed and of appropriate safety and precautionary measures required.

Ability to plan, direct and supervise complex projects so as to obtain efficient results.

Ability to understand and carry out written and oral instructions.

Ability to establish and maintain effective working relationships with subordinates, co-workers and the general public.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from a senior high school or equivalent; and considerable experience in the construction, repair and maintenance work involved in the particular area of assignment and experience in a supervisory capacity.

MINIMUM QUALIFICATIONS

Graduation from a senior high school or equivalent and experience in construction, repair and maintenance work plus experience in a supervisory capacity; or any equivalent combination of training and experience which provides the desirable knowledges, abilities and skills.

NECESSARY SPECIAL REQUIREMENTS

Possession of a valid State of Nebraska driver's license when operating a vehicle is necessary to the satisfactory performance of assigned duties.

Possession of a Supervisor's Certificate for the handling of asbestos containing material may be required for certain positions within this classification.

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